

**St. Cecilia's Parish Council  
Meeting Minutes  
March 4, 2010**

**Attending: Mary Kay Metz, Bill O'Neill, Fr. Mike, Rex Singer, Charlie Keffer, Maureen Riedl, Dave Picard, Keith Phelps, Don Tienter, Jorge Ulate, Joe Hamel, Jim Cavanaugh**

**The meeting opened with a prayer by Fr. Mike.**

**The minutes of the February 4, 2010 meeting were reviewed and approved.**

**Parish Needs Assessment**

- **The council discussed the Parish Needs Assessment and how to address the responses. After much discussion, it was decided that we would identify the appropriate staff and committees in each area to receive the comments and to make recommendations to the Parish Council. Charlie Keffer volunteered to develop the distribution list and present that to the council at the April meeting.**

**Constitution Review**

- **Review was tabled until the next meeting.**

**Security Guidelines**

- **Bill O'Neill reported on his meeting with the staff regarding their areas of security concerns in the building. An inspection of the facility was conducted and several areas were addressed including entry security, keying, lighting and other issues. Recommendations were made to the Parish Council. Bill is to meet with parishioner Dan Harlander, whose company did the remodeling of the church and the link, to ask him to conduct an inspection of those highlighted areas.**

**Finance Committee Report**

- **Reported a \$ 22,318 year-to-date surplus for the eight months ending in February. This includes some of the revenue from the parish dinner. The committee reported that the lack of commitments regarding the charitable endeavors portion of the operating budget was a concern. The Parish Council was asked to endorse the Finance Committee's recommendation that the Social Justice Committee be asked to submit a plan to dispense on half of the funds by the end of April and that they advise how to spend down the remainder by the end of May. There was some discussion concerning the parish's commitment to Keystone Services. Charlie also reported on some difficulties they were having regarding the**

tracking of all month end funds in order to report to the Parish Council by the first Thursday of the month. The council will address the possibility of moving our meeting dates for next year to a date later in the month.

- Charlie reported on the status of the Mondati Trust. These funds can only be used for repairs and maintenance so they need to be set-aside in an endowment fund. The Finance Committee will meet shortly with a representative of the Catholic Community Foundation to discuss the possibility of the organization being the repository of the funds received from the trust.

#### **Council Membership 2010-2011**

- Bill O'Neill reported that he had identified 12 parishioners who had expressed interest in serving on the parish council. An invitation will be inserted in the bulletin asking for nominations also.

#### **Parish Committee Updates**

- Community Life – no report
- Liturgy – four new precious vessels have been commissioned.
- Faith Formation- no report.
- Social Justice – working on Needs Assessment
- Personnel – no report
- Shared Ministry – no report
- Parish Dinner – Don Tienter reported via email on the Parish Dinner results. He reported that, while attendance was down slightly due to several factors, we did serve 428 adult meals. The committee reported income of \$16,958 and expenses of \$ 3,766 and a net profit of \$13,192.

The meeting adjourned at 9:15 pm.

Respectfully submitted by Jim Cavanaugh