

LITURGY COMMITTEE MEETING MINUTES
SEPTEMBER 28,2009

Present: Fr. Mike, Jack Shea, Paul Cleary, Jeanne Dold, Stephanie Hanson, Michael Wright, Marge Virnig, Helen Haas, Bob Shoemake, Tim O'Hara, Rose Jagim, Mary Pat Roberts

Regrets: Nicole Adams Blume, Dick McCarthy

	<u>ACTIONS:</u>
1. <u>Prayer:</u> led by Jack	
2. <u>Review Agenda/general introductions:</u> led by Jack/Fr. Mike	
3. <u>Review Minutes</u> of May 19/2009: no changes. Approved. Helen to contact Barb F. to have minutes put onto website and hardcopy on bulletin board.	-Helen to Barb
4. <u>Review Retreat Day(Sept.12):</u> Thanks again to Fr. Paul Feela. Liturgy 101 helpful; presentation very pastoral. Had a positive tone especially regarding action/implementation towards ritual. Would like to invite Fr. Feela back for larger St. C's group formation? St. C's needing further opportunities for prayer other than mass.	
5. <u>Old Business:</u>	
a) <u>Head Sacristan:</u> Paul Cleary continues his training with Marge. Concern voiced regarding Eucharistic ministers not showing up/obtaining substitutes. Situation needs to be monitored; clarification with individuals making commitments to ministry may need to happen. Jack suggested that this may be handled after the new list of volunteers is acquired with the ministry fair sign-ups.	-Paul/Marge
<u>Lector Training:</u> Rose and Paul to meet to coordinate lector ministry activities while Rose is on maternity leave.	-Rose/Paul
<u>Personnel Committee:</u> job descriptions are being finalized for staff; liturgical coordinator job description being put together. Not a new job position rather tasks to be shifted/taken on by Head Sacristan-Paul requesting a written copy.	-Mike to Paul
b) <u>Committee By-laws:</u> hand-outs reviewed; membership to committee discussed. Parish Council to have Chair/three other members represented on Liturgy Committee (Mary Pat Roberts, Keith Phelps, Joe Bower)for liaison purposes. Liturgy Chair position will expire May 2010; Jack will not seek renewal in this position. Age of committee members: need to have younger members mentored/trained for future committee activities. Maximum number of committee members to be discussed and decision made advises Fr. Mike.	-Jack/ Fr. Mike
c) <u>All Ministers Formation Event:</u> should be planned for end of January 2010; Fr. Mike to contact potential guest speaker-liturgical historian from Seminary; working title: liturgy-local customs in context of tradition. Event to include prayer, supper/meal, speaker.	-Fr. Mike/ Committee
6. <u>New Business:</u>	
a) <u>Flu:</u> Archbishops letter to all parishes; prudent use of cup etc. Many more infection sources. Fr. Mike already published bulletin article(Sept.20/09)	-Staff
b) <u>Ministry Fair:</u> sign up weekend (Sept.20/09) had 210 respondents to-date; more to be handed in this week. Lists of volunteers to be passed onto the Chairpersons by Oct.13. Set up of Fair well done; thanks to Marge, Beth and others.	-Jack to follow-up
<u>Thank you to Members:</u> David Haas resigning from committee; letter sent by Chair. Dick McCarthy to stay on with Environment subcommittee only.	-Jack

c) Archbishops Letter (9/09) all parishes to respond/make changes according to original letter from Rome about 5 years ago. Copy of letter(s) distributed; discussion regarding changes to be made with resulting decisions:

- i) unbreakable vessels/not glass-subcommittee to be formed to investigate commissioning local artist to create new vessels from pewter; continue with current vessels until new ones are created
- ii) wine poured out during preparation: training needed for acolyte to place all chalices on table; Fr. Mike to articulate changes/formation to community via bulletin article etc.
- iii) cleansing of vessels: current practices to continue
- iv) Presider/clerical collar/street clothes to be completely covered: amice/cincture not necessary with the available albs; substitute priests to be oriented as necessary

7. Pastor's Report:

-language for Creed: Christological discussion with translation/current practices. Need to change "flesh" to "human". Bulletin insert by Fr. Mike; reminder before recitation of Creed, etc.

8. Committee Resources: Living Liturgy 2010 to be purchased by each member; now available at St. Patrick's Guild. Liturgy Made Simple by Mark Searle on order but not arrived.

9. Music Report:-sound system in working order except for pastor's mic; Jeanne to follow-up with Metro/Steve. Choir is now up to 20 members; concern regarding space/ambo candles/site lines. Jeanne to follow-up with environment committee.

Musical choices/preparation for upcoming Sundays/Feast days discussed briefly. Lector for All Souls to be followed up by Rose/Marge

10. Environment Report: Georgia McGuire to take on Chair of subcommittee in November; to be oriented by Stephanie; invited to next committee meeting; some Advent planning (Oct. 15). Ordinary Time environment taken over by Stephanie with Rose Sawyer no longer available.

11. Calendaring: hand-outs last meeting; Paul and Tim requesting copies.

-Stephanie to new/potential subcomm

-Paul/Jack
-Fr. Mike

-Paul/Jack

-Fr. Mike

-Jack/Marge to follow-up

-Jeanne/
environment
-Rose/Marge

-Stephanie to Georgia

-Jack to Paul/Tim

Next Meeting Dates: October 15, 2009 at 7pm

*Jack unable to Chair/Jeanne will Chair; Helen unable to attend will need replacement note-taker. Agenda: to include preparations for Advent- all readings and reflection discussion; will see if Art Zannoni is available to assist.

Jack/Jeanne/Marge

November 19, 2009 at 7pm