

St. Cecilia's Parish Council Meeting Minutes

October 1, 2009

Attending: Mary Kay Metz, Bill O'Neill, Dan Herrick, Fr. Mike, Jim Cavanaugh, Rex Singer, Maureen Riedl, Charlie Keffer, Mary Pat Roberts, Don Tienter, Joe Bower, Jorge Ulate

The meeting opened with a prayer by Fr. Mike.

The minutes of the September 3, 2009 meeting were reviewed and approved.

Pastor's Report

- Personnel Committee – job descriptions sent to staff on Monday September 28 and are awaiting response. Finished job descriptions to go to Parish Council in November. Rollover telephone number will be removed from Paula's home this week. Council discussed the possibility of an answering service. Motion made and seconded that we accept Charlie Keffer's offer to solicit bids for an answering service and make recommendations to the council.
- Archdiocese Planning Process – no preconceived notion but all parishes will be affected. A portion of the Whole Community Sunday in October will be used to discuss this with the parish.

Parish Needs Assessment

- Questionnaire will be approved on October 2. Data will be gathered by one of two types: (1) Survey Monkey – computer based, monthly fee, data assembled and analysis done or, (2) paper questionnaire, page of demographics, to be collected and analyzed.

Finance Committee Report

- Charlie Keffer reported on the finances. He reported that, while we have a year-to-date deficit of \$ 3,951, he sees no cause for alarm this early in the fiscal year. However he will put a note in the bulletin regarding this in the next few weeks.

Constitution Review

- All members are expected to read and review the parish constitution before the next meeting and respond.

Parish Committee Updates

- Committee chairs will be invited for the November parish council meeting.
- Reports/Updates

Community Life – no report

Liturgy- commissioning the purchase of four new chalices.

Faith Formation – no report

Social Justice – no report

Shared Ministry – no report

Parish Dinner –dinner is February 14 with a Marti Gras theme. Two co-chairs. Same menu. Budget revenue expectation \$12,000. Volunteer roles are to be documented as per time, resources, etc. for succeeding volunteers to use.

Alcohol Policy

- Discussion on the draft of the proposed alcohol policy. Jim Cavanaugh reported on the insurance and licensing requirements to serve and/or sell alcohol on the church premises. Discussion tabled until the next meeting until Jim could check out the archdiocese policy on policy liability requirement. New draft policy will be developed and sent to parish council members before the next meeting.

The meeting adjourned at 9:00 p.m.

Respectfully submitted by Jim Cavanaugh

