

**St. Cecilia's Parish Council  
Meeting Minutes  
January 7, 2010**

**Attending: Mary Kay Metz, Bill O'Neill, Dan Herrick, Rex Singer, Maureen Riedl, Charlie Keffer, Mary Pat Roberts, Don Tienter, Joe Bower, Jorge Ulate, , Molly Varley, Joe Hamel, Jim Cavanaugh**

The meeting opened with a prayer by Mary Pat Roberts.

The minutes of the November 5, 2009 meeting were reviewed and approved.

**Parish Needs Assessment**

**Assessment report presented by Charlie Keffer and the steering committee. There were 216 respondents to the survey and the committee reported that those represented a higher proportion of women and a higher proportion of married persons in our parish population. The distribution of years in the parish for respondents was representative of the parish as a whole. The report will be given to the staff and committee chairs as well as being posted on the parish web site. There will be further discussion at the February Parish Council meeting when Fr. Mike returns.**

**New Parish council Member Update**

**Bill O'Neill reported that he had attempted to contact some parishioners who had expressed interest in serving on the parish council but he has had trouble connecting with them. He expects to have a new member by our next meeting.**

**Parish Council Job Description**

**After some discussion and one minor change, the job description was approved.**

**Finance Committee Report**

**Reported a \$ 12,995 year-to-date surplus for the six months ending in December. The committee reported the overall budget picture had improved through this month and that the Christmas collection has helped us get ahead of our envelope goal but we need to monitor the weekly totals. Expenses continue to run behind budget generating a surplus at this time. The committee submitted a Benefits Summary document that compares the various benefits that might be made available to employees showing what the Archdiocese provides and what St. Cecilia currently provides. This summary will be forwarded to the Personnel Committee with the expectation that they will report to the Parish Council their recommendations.**

**Security Guidelines**

**It was reported that the staff requires some help in preparing these guidelines. After some discussion, Bill O'Neill volunteered to assist them.**

**Parish Committee Updates**

**Community Life** -there was further discussion concerning the possible overlap with Shared Ministry. It was decided to address this at a future meeting.

**Liturgy** – continuing to explore the commissioning of four new chalices.

**Faith Formation**- no report.

**Social Justice** – no report.

**Parish Dinner**- the new date will be Feb. 14, 2010, the Sunday before Ash Wednesday. The menu will be the same as the past and we will continue to have the raffle, kids games and the silent auction. Everything is on track.

**Constitution Review Plan**

Members were given a copy of the Parish Constitution to review and be prepared to discuss at the next meeting.

The meeting adjourned at 9:00 pm.

Respectfully submitted by Jim Cavanaugh